

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, June 24, 2020  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor
	Eric Jorgensen	Councillor (via teleconference)
	Ernest Peters	Councillor
	Lisa Wardley	Councillor
<b>REGRETS:</b>	Anthony Peters	Councillor
<b>ADMINISTRATION:</b>	Len Racher	Chief Administrative Officer
	Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
	Byron Peters	Director of Planning and Development
	Fred Wiebe	Director of Utilities
	Don Roberts	Director of Community Services
	Jennifer Batt	Director of Finance
	David Fehr	Director of Operations
	Willie Schmidt	Fleet Maintenance Manager

**ALSO PRESENT:**

Minutes of the Regular Council meeting for Mackenzie County held on June 24, 2020 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 20-06-375 MOVED** by Councillor Braun

That the agenda be approved with the following additions:

17. a) Labour

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**CARRIED**

**MINUTES FROM  
PREVIOUS  
MEETING:**

**3. a) Minutes of the June 10, 2020 Regular Council Meeting**

**MOTION 20-06-376**

**MOVED** by Councillor Wardley

That the minutes of the June 10, 2020 Regular Council meeting be adopted as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS  
MEETING:**

**3. b) Minutes of the June 15, 2020 Special Council Meeting**

**MOTION 20-06-377**

**MOVED** by Councillor Driedger

That the minutes of the June 15, 2020 Special Council meeting be adopted as presented.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE  
MINUTES:**

**3. c) None**

**DELEGATIONS:**

**4. a) None**

**GENERAL  
REPORTS:**

**7. a) Disaster Recovery Update (verbal report)**

**MOTION 20-06-378**  
Requires 2/3

**MOVED** by Councillor Bateman

That the budget be amended to include \$400,000 to secure land for interim housing, with funding coming from the General Capital Reserve.

**CARRIED**

**MOTION 20-06-379**

**MOVED** by Councillor Cardinal

That the disaster recovery update be received for information.

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**CARRIED**

**AGRICULTURE  
SERVICES:**

**8. a) 2020 Capital Budget Amendment – Agronomy Building**

**MOTION 20-06-380**  
Requires 2/3

**MOVED** by Councillor Bateman

That the 2020 Capital budget be amended to include \$500,000 for the Agronomy Building with funds coming from the Western Grains Research Foundation in the amount of \$300,000 and Mackenzie Applied Research Association in the amount of \$200,000.

**CARRIED**

**MOTION 20-06-381**

**MOVED** by Councillor Wardley

That a Special Council meeting be called for July 3, 2020 at 9:00 a.m. for the purposes of opening and awarding the Mackenzie Applied Research Agronomy Building Construction Contract tenders.

**CARRIED**

**COMMUNITY  
SERVICES:**

**9. a) Wadlin Lake Management Plan – 10-Year Plan**

**MOTION 20-06-382**

**MOVED** by Councillor Bateman

That the Wadlin Lake Management Plan – 10-Year Plan be approved as presented.

**CARRIED**

**COMMUNITY  
SERVICES:**

**9. b) Search and Rescue River Access Plan**

**MOTION 20-06-383**

**MOVED** by Councillor Driedger

That applications be submitted for the three boat launch locations and that the Mackenzie County Search and Rescue River Access Plan be amended to include the additional access sites as identified in the 1991 Recreation Sites in the Lower Peace River Valley Report and be brought back to Council for approval.

**CARRIED**

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Reeve Knelsen recessed the meeting at 11:15 a.m. and reconvened the meeting at 11:33 a.m.

**TENDERS:**

**5. a) 1998 Water Truck**

**MOTION 20-06-384**

**MOVED** by Councillor Driedger

That the 1998 Water Truck tenders be opened.

**CARRIED**

Deputy Reeve Sarapuk declared a conflict of interest and sat in the gallery.

Tenders Received:

Walter Sarapuk	\$1,550.00
1776537 AB Ltd. (Andrew Friesen)	\$7,580.00

**MOTION 20-06-385**

**MOVED** by Councillor E. Peters

That the 1998 Water Truck be awarded to the highest bidder.

**CARRIED**

Deputy Reeve Sarapuk resumed his seat at the table.

**COMMUNITY  
SERVICES:**

**9. c) Request to Waive a Fire Invoice – Abraham Friessen**

**MOTION 20-06-386**

**MOVED** by Councillor Wardley

That the request to waive fire invoice #IVC030272 be denied.

**CARRIED**

**COMMUNITY  
SERVICES:**

**9. d) LA on Wheels Society – Request to Amend the Handi-Bus Agreement**

**MOTION 20-06-387**

**MOVED** by Councillor Cardinal

That the requests by the LA on Wheels Society to amend the Handi-Bus Agreement be denied.

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**CARRIED**

**FINANCE:**

**10. a) Expense Claims – Councillors**

**MOTION 20-06-388**  
Requires 2/3

**MOVED** by Councillor Bateman

That Councillors be reimbursed for airline tickets due to the cancellation of the Federation of Canadian Municipalities conference as a result of the pandemic.

**CARRIED**

**MOTION 20-06-389**  
Requires 2/3

**MOVED** by Councillor Wardley

That Councillors be authorized to claim one honorarium to complete the HRDownloads courses required related to WCB coverage.

**CARRIED**

**MOTION 20-06-390**  
Requires 2/3

**MOVED** by Councillor Bateman

That the Councillor expense claims be received for information and/or approved as amended.

**CARRIED**

**FINANCE:**

**10. b) Expense Claims – Members at Large**

**MOTION 20-06-391**

**MOVED** by Councillor Wardley

That the Member at Large Expense Claims be received for information.

**CARRIED**

**FINANCE:**

**10. c) Utility Invoices June & July, 2020 – Flood Affected Areas**

**MOTION 20-06-392**  
Requires 2/3

**MOVED** by Councillor Bateman

That administration proceed with utility invoices for all Mackenzie County residents as per Policy.

**CARRIED**

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Reeve Knelsen recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:46 p.m.

**OPERATIONS:** 11. a) None

**UTILITIES:** 12. a) None

**PLANNING AND DEVELOPMENT:** 13. a) **Bylaw 1187-20 Land Use Bylaw Amendment to Amend the Minimum Setbacks from Property Line for Development in the Country Recreational Zoning "CREC" in the Land Use Bylaw**

**MOTION 20-06-393** **MOVED** by Councillor Braun

That first reading be given to Bylaw 1187-20 being a Land Use Bylaw Amendment to amend the minimum setbacks from property lines in the Country Recreational "CREC", zoning district, subject to public hearing input.

**CARRIED**

**PLANNING AND DEVELOPMENT:** 13. b) **Mackenzie County Aerial Imagery – Request for Quotes**

**MOTION 20-06-394** **MOVED** by Councillor Braun

That the Request for Quotes – Mackenzie County Aerial Imagery be opened.

**CARRIED**

Quotes Received:

Geodesy Group Inc.	\$85,000.00
Tarin Resource Services Ltd.	\$98,475.00

**MOTION 20-06-395** **MOVED** by Councillor Wardley

That the Mackenzie County Aerial Imagery project be awarded to the lowest qualified bidder.

**CARRIED**

**PUBLIC HEARINGS:** 6. a) **Bylaw 1181-20 Land Use Bylaw Amendment to Rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort**

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### **Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “HR- 1” (Fort Vermilion)**

Reeve Knelsen called the public hearing for Bylaw 1181-20 to order at 1:00 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1181-20 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the following:

*Mackenzie County received a request to rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre “FV-CC” to Hamlet Residential 1 “HR-1” in order to accommodate a Manufactured Home-Mobile for each lot. Currently, these lots in “FV-CC” do not allow for residential uses.*

*There are many manufactured homes along 49 Avenue in Fort Vermilion which are close to these lots with the zoning of HR-1. The lots that have been requested for a rezoning were among the properties that were flooded this past spring.*

*The applicants would like to rezone these lots, because they feel that this area would be more valued as residential rental opportunities. A Manufactured Home-Mobile is a permitted use in the Hamlet Residential 1 “H-R1” zoning.*

*The intention of the H-R1 district is to provide for single family dwellings, within all HAMLETS through a variety of building forms while considering medium density residential forms permitted context compatibility.*

*Since this application was received, a development moratorium has been placed on all vacant properties within the 2020 ice jam flood area. Additional restrictions are also in place limiting the extents of work that can be permitted on damaged properties. While a re-zoning is separate and distinct from issuing a Development Permit, proceeding with the re-zoning will not allow the developer to proceed with their proposed development for an unspecified amount*

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*of time.*

*The application was received prior to the flood event.  
Administration will contact the applicant regarding their  
application.*

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions/comments:

- Is anyone living in the house currently on the property?  
Yes.
- Discussion was held regarding the property being flooded during the 2020 spring flooding event.
- Other businesses and properties adjacent to the property were also affected by the flood.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1181-20. There were no written submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1181-20. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1181-20 at 1:07 p.m.

**MOTION 20-06-396**

**MOVED** by Councillor Wardley

That second reading of Bylaw 1181-20 being a Land Use Bylaw Amendment to rezone Plan 2938RS, Block 02, Lots 15 & 16 from Fort Vermilion Commercial Centre "FV-CC" to Hamlet Residential 1 "H-R1" to accommodate a Manufactured Home-Mobile be TABLED.

**CARRIED**

**PLANNING AND  
DEVELOPMENT:**

**13. c) 1019 & 1025 Oilmen Road – Zama**

**MOTION 20-06-397**

**MOVED** by Councillor Wardley

That administration respond to Alberta Environment & Parks in regards to properties located at 1019 and 1025 Oilmen Road in the Hamlet of Zama to encourage them to take over the property and suggest turning it into a fire staging area.

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**CARRIED**

**ADMINISTRATION: 14. a) Caribou Update (standing item)**

**MOTION 20-06-398 MOVED** by Councillor Driedger

That the Caribou update be received for information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)**

**MOTION 20-06-399 MOVED** by Councillor Wardley

That the Sicard Snowmaster Snow Blower be removed from the online auction and be kept for historical purposes.

**CARRIED**

**MOTION 20-06-400 MOVED** by Councillor Cardinal

That the Council Committee reports be received for information.

**CARRIED**

**INFORMATION / CORRESPONDENCE: 16. a) Information/Correspondence**

**MOTION 20-06-401 MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

**CARRIED**

Reeve Knelsen recessed the meeting at 2:14 p.m. and reconvened the meeting at 2:25 p.m.

**CLOSED MEETING: 17. Closed Meeting**

**MOTION 20-06-402 MOVED** by Councillor Driedger

That Council move into a closed meeting at 2:25 p.m. to discuss

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the following:

17. a) Labour (ADDITION) *(FOIP, Div. 2, Part 1, s. 17)*

**CARRIED**

The following individuals were present during the closed meeting discussion. *(MGA Section 602.08(1)(6))*

- All Councillors Present
- Len Racher, Chief Administrative Officer *(was requested to leave the meeting at 3:10 p.m.)*

*Administration was not notified upon Council moving out of the Closed Meeting and was not present for the remainder of the meeting.*

**MOTION 20-06-403**

**MOVED** by Deputy Reeve Sarapuk

That Council move out of a closed meeting at 3:31 p.m.

**CARRIED**

**CLOSED MEETING:**

**17. a) Labour (ADDITION)**

**MOTION 20-06-404**

Requires Unanimous

**MOVED** by Councillor Cardinal

That the labour discussion be received for information.

**CARRIED**

**NOTICE OF MOTION:**

**18. a) None**

**NEXT MEETING**

**DATE:**

**19. a) Next Meeting Dates**

Committee of the Whole Meeting  
July 14, 2020  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
July 15, 2020  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**20. a) Adjournment**

**MOTION 20-06-405**

**MOVED** by Councillor Braun

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That the Council meeting be adjourned at 3:32 p.m.

**CARRIED**

These minutes were approved by Council on July 15, 2020.

(original signed)

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Joshua Knelsen  
Reeve

(original signed)

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Lenard Racher  
Chief Administrative Officer

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